Appendix B – CPA Final Application Form

[CPC Use Only]	Date Received: 11.10.2026	Received By: M. Moore	Assigned CPC #: 2028- 02

This form may be copied. Please type or print clearly, answer all questions, use "N/A" if not applicable. Use additional paper as needed.

1-A Applicant Information

Last Name: Haddad	First Name: Mark
Organization(s)(as appropriate)	

1-B Regional Project? YES ☐ NO ■

If YES, Town/Organization:

2

Submission Date: November 10, 2026

3 Applicant Address

Street: 173 Main Street	City: Groton	State: MA	Zip: 01450

4

Phone: 978-448-1111	Email: mhaddad@grotonma.gov

5 CPA Purpose (Check all that apply)

Affordable Housing: ☐	Community Housing: ☐	Historic Preservation: ☐
Open Space: ☐	Recreation: ■	

As per MA General Law Chapter 44B, proposed historic projects that are not on the structures listed on the state's Registry of Historic Places require a determination by the Groton Historic Commission that the proposed project is of historic significance.

6

Town Committee or Boards Participating: Park Commission

7

Project Address/Property Owner's Name: 32 Playground Road - Town of Groton

8

Project Name: Install Dugouts - Town Field

9 Additional Responsible Parties (If applicable)

Role (specify)	Name	Address	Phone	Email
Property/Site Owner	Town of Groton	173 Main Street, Groton, MA	978-448-1111	mhaddad@grotonma.gov
Project Manager	Mark Haddad	173 Main Street, Groton, MA	978-448-1111	mhaddad@grotonma.gov
Lead Architect	N/A			
Project Contractor	N/A			
Project Consultants	N/A			
Other:				
Other:				

10 As appropriate, indicate if proposal requires:

P&S Agreement: ☐ Deed: ☐ Option Agreement: ☐ Memorandum of Understanding: ☐

Other: ☐ Describe:

11-A Assessor Info (Map/Block/Lot ID(s)): 113/23

11-B Tax Classification Type: RA

12 Permits required:

Zoning: ☐ Historic Preservation: ☐ Other: ■ Building Permit

13 Historic Commission Approval Signoff (When Required): N/A | Date:

14-A Project Cost: $ $51,500 Estimate: ■ Professional Quote: ■

14-B Requested from CPC: $ $51,500 **14-C** Committed from OTHER Source: $ 0

If applicable:

Annual Anticipated Total Income: $

Annual Anticipated Total Expense: $

Anticipated Net Income (Loss): $

Name of Estimator/Company:

15 CCP Objectives - Use CODES from Section 5 to indicate all that apply

5 - Provide Recreational Opportunities to Meet Groton's needs

16 Project Timelines

Proposed State Date:	Projected Complete Date:
7-1-2027	9-30-2027

17 Estimated Delivery Date of Completion Report to CPC: November 1, 2027

18 Project Description and Explanation (Attach Additional Sheets as Needed)

See attached Project Description.

19 Feasibility

As Town Manager and Chief Procurement Officer, I will oversee the receipt of quotes or bids for a contractor to install the dugouts. This is a relatively simple project, as the previous Town Field Project prepared the dugout area for easy installation.

20 List of Attachments

Project Description

21 Additional Information

22 Management Plan

Town Manager will oversee the project from start to finish.

23 Signature

Applicant Signature:	Date: November 10, 2026
Co-Applicant Signature:	Date:
Co-Applicant Signature:	Date:

The Town of Groton recently completed a significant renovation of Town Field utilizing Community Preservation Act (CPA) funding. The project has been a tremendous success and has resulted in a substantially improved recreational facility that will serve Groton residents and youth athletic programs for many years. As the applicant and project manager for the original Town Field renovation project, I am extremely pleased with the final result. Unfortunately, due to the available funding and overall project costs, the original project budget did not provide sufficient funds to construct permanent dugouts at the Major League baseball field. The renovated field was specifically designed and constructed to accommodate the future installation of dugouts. The designated dugout areas are already incorporated into the field layout, making the proposed work a natural and important final phase of the overall Town Field improvement project. This request seeks CPA funding to construct and install permanent dugouts for both the home and visiting teams at the Major League field. The dugouts would provide players and coaches with safe, designated team areas, improve organization and safety along the playing field, and enhance the overall functionality and appearance of the facility. The installation of the dugouts would also protect and maximize the Town's recent investment in Town Field by completing an element that was contemplated as part of the overall field design but could not be constructed within the original budget. Town Field is an important community recreational asset, and the recently completed improvements demonstrate the value of investing CPA funds in Groton' s recreational facilities. Completing the Major League field with permanent dugouts would build upon that successful investment and provide a finished facility that better meets the needs of the residents and

organizations that use the field. I respectfully request that the Community Preservation Committee support CPA funding for the construction and installation of the Major League field dugouts so that we can fully complete the vision of the Town Field renovation project.